

New Durham Board of Selectmen Meeting
August 3, 2015
DRAFT
NEW DURHAM BOARD OF SELECTMEN
New Durham Town Hall
August 3, 2015, 7:00 P.M.

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

Present

Chair David Bickford
Selectman David Swenson
Selectman Gregory Anthes

Also Present

Jeremy Bourgeois, Town Administrator
Corky Mork, Videographer
Mike Clarke, Road Agent
Jen Nyman, resident
Terry Jarvis, resident
Lynn Alden, resident
Frank Alden, resident
Brett Tiede, resident
Aimee Tiede, resident
Carol Hobson, resident
Cleo Stickney, resident
Stephanie Dunn, resident
Jeanette Ehlis, resident
Carol Allen, resident
Dorothy Veisel, resident
Gayle Hardy, resident
Corie Waldron, resident
Michele Kendrick, resident
Terrie Nickerson, resident
Joan Swenson, resident
Stephen McKay, resident
Darlene DeMeritt, resident
Eileen Berry, resident
Matt Libby, resident
Ian Berry, resident

Paul Berry, resident
Reginald Meattey, resident
Don Vachon, resident
Catherine Orlowicz, resident
Fred Quimby, resident
Kathy Secerino, resident
Linda Roy, resident
Lauryl Vachon, resident
James Bonneau, resident
Karen Bonneau, resident
Clayton Randall, resident
Ken Shields, resident
Jodi Patch, resident
John Babcock, resident
Nik Babcock, resident
Mark Sullivan, resident
Julann Santos, resident
Cecile Chase, resident
R.W. Chase, resident
Lisa Haskell, resident
Kristen Sema, resident
Ranee Topliff, resident
Jeff Topliff, resident
Alysha Topliff, resident
Jake Topliff, resident

Call to Order

Chair Bickford called the meeting to order at 7:00p.m.

Public Input

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Stephanie Dunn, resident, stated she has lived in New Durham for 35 years and has worked on and off for the Town for ten years. Ms. Dunn stated the services this Town has offered have always been outstanding. She commended the past Police Chiefs and Highway Department. Ms. Dunn spoke to Chair Bickford and stated Police Chief Bernier served the Town with his heart and soul. She stated Chair Bickford is going to cost the Town money because Police Chief Bernier has no choice but to sue. Ms. Dunn asked the Board of Selectmen to consider reinstating Police Chief Bernier and if disciplinary action is needed, go from there.

Scott Drummey, resident, stated as chairman of the Planning Board, there has been a lot of discussion about changing the structure of the Police Department, beyond the Police Chief. He stated that any changes of that magnitude should not be done by the Board of Selectmen but should be done at Town Meeting. Mr. Drummey stated it would be prudent and wise of the Board of Selectmen to do it that way as it will have a long lasting effect on the Town.

Dot Veisel, resident, in regards to Selectman Anthes comments at the July 6 Board of Selectmen meeting that his discussion with “the girls” did no good. Ms. Veisel stated that is incorrect as it was for the benefit of the volunteers, not him. She stated many people are disappointed with the lack of transparency and accountability in Town.

Terry Jarvis, resident, stated she would like to know the plan as Town Administrator Bourgeois is resigning as of August 30. Chair Bickford replied the issue is on the agenda.

Agenda Review

Selectman Swenson added under Old Business: employee health coverage/AFLAC.

Department Reports/ Issues

Highway Department -Winter Sand Bid

Road Agent Clarke gave the two bids received to the Board of Selectmen. He stated he checked out the materials and wants to offer the bid to Parent Sand and Gravel of Epsom for \$7.95 per yard which is \$2 less than with Earth Mechanics of Pittsfield. This is for a one-year bid but Road Agent Clarke stated the best deal is to go with the three-year contract pricing. He stated the costs include delivery.

Selectman Swenson suggested there are benefits to going with the three-year contract including locking-in the pricing. Road Agent Clarke concurred.

Selectman Anthes asked if there is an “out” clause in the event the materials or delivery are not as expected. Road Agent Clarke replied it is all in the RFP.

Road Agent Clarke noted there are set dates for delivery each year.

Chair Bickford made a motion to contract with Parent Sand and Gravel of Epsom, New Hampshire, for sand for the next two years at the rate of \$7.95 per cubic yard for the first year and \$8.20 for the second year. Selectman Anthes seconded the

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motion. Selectman Swenson stated he doesn't see the reason to do years and suggested going with three. Chair Bickford replied it locks in the pricing but he has questioned whether fuel will be going up and has seen it dropping in the Chinese market. He doesn't want to go out further. Selectman Swenson stated that because of inflation he is in favor of a locking in for three years.

Selectman Swenson made an amendment to the motion to extend the contract for a third year at a rate of \$8.45 per cubic yard for the third year. Amendment failed for lack of second.

Motion passed, 3-0.

The purchase order was reviewed and signed by the Board of Selectmen.

Chair Bickford made a motion to authorize Road Agent Clarke to sign the Notice of Award for the sand. Selectman Swenson seconded the motion. Motion passed, 3-0.

RSMS Paving Bid

Road Agent Clarke presented copies of the RSMS paving bids. He confirmed the bids are within the parameters of the RFP. He stated it is his recommendation that F.R. Carroll receives the bid for paving. It was noted the company has not worked for New Durham before but has done work for surrounding communities.

Chair Bickford made a motion to award the bid for paving to F.R. Carroll of Limerick, Maine in the amount of \$223,724.82 and to authorize Road Agent Clarke to sign the Notice of Award. Selectman Anthes seconded the motion. Motion passed, 3-0.

The purchase order was reviewed and signed by the Board of Selectmen. Road Agent Clarke outlined the funding sources as approved in the Town Warrant Article.

Chair Bickford made a motion to approve Purchase Order #2320 to F.R. Carroll, Inc. in the amount \$223,724.82 of which \$97,686 is to come from the highway block grant, \$83,364 come from Capital Reserve Funds/RSMS Fund and \$75,000 to come from the Unassigned Fund Balance. Selectman Swenson seconded the motion. Motion passed, 3-0.

Highway Truck

Road Agent Clarke stated there were changes on Friday by both vendors with a price reduction. He explained H.P. Fairfield figured in costs for plow controls but the hydraulic parts will be done by the Town Mechanic. The price was a difference of about \$3,000 and the full package will come in at about \$81,000 for the truck, dump body, plow and plow wing.

Chair Bickford made a motion to purchase from H.P. Fairfield of Pembroke, New Hampshire installation of dump cart, plow and wing for a 2015 5500 Dodge for the

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price of \$36,749.50 to come from Highway Truck Capital Reserve Fund, Purchase Order #2200. Selectman Swenson seconded the motion. Motion passed, 3-0.

Police Department

Sergeant Meattey stated he wants to assure everyone that the Police Department remains committed to serving the Town to the best of their abilities. He stated there are three full time officers and three part time officers. Sergeant Meattey stated one of the part time hires is going to be starting work on his own soon. He stated he contacted the local area police departments to let them know they are looking for more part timers.

Chair Bickford stated Sergeant Meattey needs to be authorized to sign the concealed weapons permits. Sergeant Meattey stated he looked up the RSA and determined a Police Chief can authorize a full time officer to do so but wanted to confirm whether the Board of Selectmen can do that. Chair Bickford replied he thinks they are okay to authorize him and if not, they will check with legal council.

Chair Bickford made a motion to authorize Sergeant Meattey to issue pistol licenses in accordance with RSA 159:6. Selectman Anthes seconded the motion.

Selectman Swenson made an amendment to the motion that it is subject to legal counsel of the RSA requirements. Selectman Anthes seconded the amendment. Amendment passed, 3-0.

Amended motion passed, 3-0.

Sergeant Meattey stated he also needs authorization to approve expenditures.

Chair Bickford made a motion to authorize Sergeant Meattey to approve expenditures in accordance with the New Durham Purchasing Policy. Selectman Anthes seconded the motion. Discussion: Selectman Anthes confirmed there is a limit to all employee purchasing. It was confirmed that is in the Purchasing Policy. **Motion passed, 3-0.**

Mr. Drummey asked what Sergeant Meattey's current position. Selectman Anthes replied he is "Officer in Charge."

Town Administrator's Report
Employee Bank Accounts

Town Administrator Bourgeois stated the employee bank accounts a Right-to-Know request was made and the information was sent out regarding payroll. He noted the letters included bank account numbers of employees which was a mistake and employees and banks have been notified of the mistake. The Town will cover any expenses incurred with changing accounts for employees. Selectman Anthes stated his concern is the employees' protection and suggested offering credit monitoring for a year for all employees. Selectman Swenson concurred.

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Road Agent Clarke stated this happened on July 9 and noted he would not have known about it without reading an email on July 30. He stated they should have been notified on the 15th when the mistake was discovered. It was confirmed this only occurred for employees with direct deposit. Road Agent Clarke stated when this happened he emailed a list of questions to the Board of Selectmen and never heard back from them but did get answers from Town Administrator Bourgeois. He stated he would still like to know why it took 3 weeks to be notified.

Chair Bickford stated the account numbers are the same as on the face of a check and the information goes all around. Ms. Veisel noted that is their personal choice and it is different. Road Agent Clarke stated the protection should still be there for employees.

Selectman Anthes asked Town Administrator Bourgeois if he had a cost of fraud protection for the employees affected. Town Administrator Bourgeois stated he does not know yet and clarified it did not take 3 weeks for the Town to respond to the error.

Selectman Swenson stated he agrees in providing some fraud protection and credit reviews.

Chair Bickford stated he had a recommendation to offer \$50 to anyone that needs to open new accounts. Town Administrator Bourgeois suggested employees submit receipts for costs incurred with opening new accounts. Selectman Swenson clarified this would be in line with the recommendations from Primex.

Jen Nyman, resident, asked if this error has been addressed as an employee issue since they just fired the Police Chief for having his wife in a cruiser. Chair Bickford stated they are now discussing how to help people.

It was clarified the information included the payroll summary information and the account information.

Selectman Swenson made a motion that the Town reimburse employees based on actual costs and receipts for any accounts that appear on the sheet that has the information that breached and limit it to the number of accounts that appear there for the employee. The amounts reimbursed would be subject to whatever the bank or other institution charges are to set up a new account. Selectman Anthes seconded the motion. Motion passed, 3-0.

Selectman Anthes asked Town Administrator Bourgeois to get prices for fraud protection for a year from three different companies to discuss at the next meeting.

Road Agent Clarke stated there is also the issue of the security breach by Anthem. He asked if the Town ever did anything about that. It was noted letters were sent by Anthem at the time and Selectman Swenson stated it is Anthem's responsibility to cover that and make sure they are appropriately protected.

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AFLAC

Chair Bickford stated there is confusion over the Town paying \$25 each pay period for those who want to purchase the AFLAC insurance. He stated Town Administrator Bourgeois went back and reviewed the minutes from the meetings. It was confirmed the Board of Selectmen voted on switching carriers and the confusion came from a spreadsheet that included it.

Town Administrator Bourgeois explained the original spreadsheets during the discussions included the rates between the carriers and claims along with deductibles and fees. He stated since the Town would be saving money with the new plan, each employee would be able to have up to \$50 per month for additional coverage. Town Administrator Bourgeois stated the motion only included switching to Harvard Pilgrim. He stated they are currently paying about \$500 a month and that will go down with losing two employees.

Selectman Swenson stated they did look at it as a whole package and has no problem with the Town taking responsibility in picking up the costs. He stated there is still significant savings over the prior coverage and it was part of the package presented.

Selectman Swenson made a motion that the Town bear the costs of the AFLAC coverage estimated at the time of decision point to be roughly \$700 per month and make it retroactive to July 1 when the new insurance carrier began. Selectman Anthes seconded the motion. Motion passed, 3-0.

Road Agent Clarke stated in the approved minutes of May 24, Selectman Swenson reiterated not giving up anything with the change and there would be the same coverage. There is also a healthcare savings tool along with an AFLAC benefit and he asked what the benefit is. It was clarified the AFLAC benefit is \$25 per pay period.

Selectman Swenson replied there was also discussion about setting up a reserve for any catastrophic issues in the amount of \$21,000. This would set up the MERP and wanted to confirm this is being moved forward as well.

2014 Audit Questionnaire

Town Administrator Bourgeois distributed copies of the audit questionnaire for the Board of Selectmen to complete. Selectman Swenson explained this has to be completed as to whether the Board is aware of any instances of fraud or allegations of fraud, etc. He stated it is to be completed by the Chairman of the Board of Selectmen. Chair Bickford stated all of them should fill it out. Chair Bickford will find out the correct process.

Selectman Anthes stated they also had a copy of the 2014 audit process and noted there are nine different concerns from the auditing firm. Chair Bickford stated he went over some of these with the auditor that was here last week. It was explained the concerns would all be noted in the final report. Town Administrator Bourgeois stated some of the concerns noted would be cleared up with documentation of the Town's policies.

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Selectman Anthes asked if a letter would be sent out to the various departments, as some of these are pretty serious. Selectman Swenson suggested they wait for the final report.

Old Business

Police Department – Positions of Administrative Assistant, Police Chief

Chair Bickford stated they need to discuss what they want to do with the Police Department. He stated he has been in touch with Municipal Resources, Inc. to put together an advertisement for a part time police chief to cover for 24 hours per week. They also recommended having a staff assistant for 32 hours per week. Chair Bickford stated they also offered to come take a look at the department.

Selectman Anthes stated he has also met with Alan Gould from Municipal Resources, Inc. and he offered to come in and give an idea of what is needed.

Selectman Swenson asked where the 24 hours came from. He stated he proposes having a police chief position of up to 32 hours per week and have Shawn Bernier fill that. He stated that amount of hours was what Shawn Bernier said he could get the job done in.

Chair Bickford asked what data there is to support that. Selectman Swenson replied it was Shawn Bernier's recommendations and he has 22 years of experience.

Chair Bickford stated he has a highly respected consultant who suggested 24 hours. He stated he likes the idea of having Alan Gould come in and take a look.

Selectman Anthes stated he asked Mr. Gould how he charges as he does this a lot and it was noted Mr. Gould charges \$85 per hour. Mr. Gould doesn't think it will take more than two days. Selectman Anthes stated he thinks it would be a good idea to have an outside expert come in and give recommendations in regards to staffing and other procedures.

Selectman Swenson stated they also had some work done for the administrative assistant. Selectman Anthes suggested having Mr. Gould also look at that.

Joan Swenson, resident, stated she was asked to do the study on the position as well and noted she was prepared to present that tonight. She also noted she was not going to charge anything for her study and recommendations.

Ms. Swenson stated she spent time in the Police Department, taking a look at the job descriptions and the work that needs to be completed, along with a time study analysis watching the work being done. She stated she also spent time talking with the Sheriff's Department and reviewed the call logs in the last six weeks. The number of calls has doubled since this time last year and the Sheriff's Department would like this resolved as their workload has increased significantly. Ms. Swenson stated she has also spent time talking with the individuals in Town Hall who are helping out with getting Police Department work done. Ms. Swenson presented copies of her report and stated she determined the administrative assistant position needs 32 hours per week.

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Selectman Swenson stated Municipal Resources, Inc. also provides the Town Administrator services to the Town and stated Town Administrator Bourgeois has put in his notice to leave as of August 31. He stated Municipal Resources, Inc. notified the Board of Selectmen that they may choose to not continue with their contract with the Town. Selectman Anthes asked if this is a separate issue. Selectman Swenson replied it is not because it goes along with this discussion and because of the Police Department issues Municipal Resources, Inc. wants to “bow out.”

Selectman Anthes made a motion to have Alan Gould come in and look over the police department to give a report on what he finds and the direction they should go. Chair Bickford seconded the motion. Discussion: Selectman Swenson asked why they are going to waste taxpayer money at \$85 per hour for 16 hours. He stated Mr. Gould has already had a look as well as they have already had a professional assessment. Chair Bickford stated they need to have an independent professional take a look and the only reason for not wanting that is if there is something to hide. There was further discussion regarding the need for further assessment. **Motion passed, 2-1. Selectman Swenson opposed.**

Town Administrator Bourgeois clarified he received an initial draft assessment from Mr. Gould and he recommends they need 24-30 hours based on his understanding that the majority of the Board of Selectmen would like to go to a part time police chief. The goal would be to have a retired chief to do that. The job posting for a part time police chief was reviewed and discussed.

Selectman Anthes made a motion to have Town Administrator Bourgeois post the part time police chief position. Chair Bickford seconded the motion. Motion passed, 2-1. Selectman Swenson opposed.

Selectman Swenson made a motion reinstated Shawn Bernier as Police Chief for up to 32 hours. Motion failed for lack of second.

Road Agent Clarke stated he has been an employee for 25 years and has known Shawn Bernier since he started. He stated they are talking about a man who hasn't had a verbal or written reprimand and knows nothing he has done wrong. Road Agent Clarke asked what the reasoning was for letting him go. He asked if the Board of Selectmen is going to be going after all the department heads. Road Agent Clarke stated he is nervous and embarrassed to be a department head in New Durham.

Chair Bickford read a letter dated July 24 to Town Administrator Bourgeois and the Board of Selectmen from Town Attorney Bart Maher. It asked that this case not be discussed in anyway. Selectman Swenson stated this is nothing different then they were advised previously.

Kathy Secinaro, resident, stated a reason the letter went out was because she was threatened by Chair Bickford's wife on Facebook.

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Parks and Recreation Minute Taker

Town Administrator Bourgeois stated a few months ago the Parks and Recreation Commission asked for a minute taker. Initially the Board of Selectmen minute taker was going to do it but is now unable to and Kathy Allyn has offered to do the minutes for the committee.

Selectman Swenson made a motion to have a minute taker for the Parks and Recreation Commission at a rate of \$13.15 per hour. Chair Bickford seconded the motion. Motion passed, 3-0.

Selectman Swenson made a motion to hire Cathy Allyn for the Parks and Recreation Commission minute taker at the rate previously approved of \$13.15 per hour. Chair Bickford seconded the motion. Discussion: Selectman Anthes asked if there was a meeting still undone. Ms. Allyn stated she has gone back and helped the commission and done all the undone minutes. She clarified she just wouldn't go back before May. Selectman Swenson stated Ms. Allyn would most likely go back and look at any prior meetings to make sure they are done. Town Administrator Bourgeois stated employees aren't responsible for making sure the minutes done but it is the responsibility of the board or commission.

New Business

Town Administrator Position

Town Administrator Bourgeois stated in regards to Selectman Swenson's comments earlier regarding Municipal Resources, Inc., he thinks they would honor their contract with the Town. However, given the current situation, Don Jutton suggested it may be a good time for the Board of Selectmen to hire their own Town Administrator.

Chair Bickford asked the Board of Selectmen if they want to go directly to hiring someone for themselves. Selectman Anthes stated he thinks they should.

Selectman Swenson disagreed and stated they have a contract which Municipal Resources, Inc. is obligated to fulfill, and they need more discussion during the budget process for the pros and cons on hiring their own town administrator. Selectman Anthes replied Municipal Resources, Inc. doesn't have anyone to fill the position. Selectman Swenson noted that doesn't matter they are still obligated to fill it one way or another. Selectman Anthes stated it gives them a chance to hire their own and directly pay them. He doesn't see a down side to having their own town administrator. Selectman Swenson replied they also had their own police chief.

A job posting for the town administrator was reviewed and discussed.

Terry Jarvis, resident, stated each party has a 15-day period to back out of the contract. Selectman Swenson stated he is not aware of there being an official notice at this point.

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Chair Bickford stated with Town Administrator Bourgeois leaving it is a good time to take a look at what their needs are and what's out there.

Chair Bickford made a motion to have Town Administrator Bourgeois post the town administrator position. Selectman Swenson asked what the pay range would be. Chair Bickford replied it would be commensurate with experience. Ms. Jarvis stated when she looked at the position, her suggestion is that for an entry level salary they would be looking at \$50,000 but if they want someone with grant writing ability they are looking at closer to \$80,000. Selectman Swenson stated they also need to consider the additional \$50,000 in benefits. Selectman Anthes stated that would be included but they can discuss that later. **Selectman Anthes seconded the motion. Motion passed, 2-1.** **Selectman Swenson opposed.** Selectman Swenson stated he isn't opposed to hiring their own town administrator at some point but doesn't believe it is appropriate now. Chair Bickford stated if they don't find anything they like they can continue with the contract.

Parks and Recreation Commission – Application

After discussion it was determined there are three vacant seats on the commission. Town Administrator Bourgeois stated the commission voted to nominate Ellen Phillips at their last meeting.

Selectman Swenson made a motion to nominate Ellen Phillips for one of the vacant seats on the Parks and Recreation Commission for a three-year term. Motion died for lack of second.

Other

Chair Bickford stated there are some things they need to look at including amendments made to the Hiring Policy; Town Administrator Bourgeois' recommendations on the Participation Policy and the need to create a Capital Asset Policy according to the auditor. He stated there is also a request for part time employees to get vacation and sick time. Chair Bickford stated he is against part time employees getting benefits.

Public Input

Terry Jarvis, resident, stated that on the website, the March 9 Board of Selectmen meeting minutes are still a draft. She asked if they were ever approved and stated it has been five months now. Selectman Swenson stated they are not approved yet and have been discussed at least three times.

Ms. Jarvis stated prior to 2010 some part time employees did get prorated benefits but when the Personnel Policy was revised, part time employees did not get any. She stated there were recommendations regarding that from the New Hampshire Municipal Association as well as for the hiring policy.

Shawna Moreau, resident, asked if the Board of Selectmen would be reviewing the human resources policies in regards to terminations, disciplinary actions, etc. Chair Bickford replied that is a good suggestion.

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Ellen Phillips, resident, stated she would like to know why Chair Bickford and Selectman Anthes would not second the nomination for her to be on the Parks and Recreation Commission.

Chair Bickford replied Ms. Phillips is in violation of the Ethics Policy, which states only one person on the Ethics Committee can be a public servant. Ms. Phillips replied the language was clarified because that was not the intent when it was written. Chair Bickford stated two attorneys have told them they need to work it out amongst themselves. Chair Bickford stated he is looking for people who want to work with the Board of Selectmen.

Ms. Veisel stated they should want people who can work with other people, committees and work for the Town. She stated when there are people with the qualifications and longevity in the Town, well meaning volunteers, it would be in the best interests of the Town not just the Board of Selectmen.

Cecile Chase, resident, stated the Ethics Policy doesn't seem to have any authority and asked what happens if it is broken. Chair Bickford stated the Board of Selectmen have to decide. It was asked what happens if the Board of Selectmen violate the Ethics Policy. Ms. Chase stated she has contacted the Attorney General's office and their only recourse is through elections. Ms. Chase asked why they even have the Ethics Policy if a member of the Board of Selectmen could make a complaint and then the Board also make the decision on how to handle it. It's like being "judge and jury."

Selectman Swenson clarified the Ethics Committee is for advisory purposes only. It was also clarified that the Board of Selectmen has the ultimate decision authority in the event of an ethics violation. He stated he doesn't see a problem with someone on the Ethics Committee being on another board as the Committee is only advisory.

Mark Sullivan, resident, stated in regards to having hiring a professional for an independent analysis of the Police Department, how they vetted this proposed expert.

Selectman Anthes replied Alan Gould has been a police chief, a town administrator and he is hired by Municipal Resources, Inc. to look at other towns' police departments to see if they need to make changes. Selectman Anthes stated with his expertise, he thinks he would be a good person to come in and do the review. Mr. Sullivan stated that is not expertise unless you have results that prove it.

Ms. Swenson stated in regards to a member of the Ethics Committee not being on more than one committee, she is also a member of the ZBA which the Board of Selectmen approved. She stated that must become null and void as she is also on the Ethics Committee. Chair Bickford replied that is correct and suggested she get off the committee and resign. Ms. Swenson replied no, the Board of Selectmen is the moving party.

Ms. Chase stated the Board of Selectmen is saying Alan Gould is an expert coming in to come in and give an expert opinion on what to do. Ms. Chase stated she spoke with Mr.

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Gould a few months ago and asked if he knew the condition the Town government was in. She asked Mr. Gould if it would be helpful to send a more experience town administrator to assist Town Administrator Bourgeois and Mr. Gould's comment at that time was it doesn't matter. Their only recourse is the elections.

Chair Bickford stated they did get in trouble with the finance office and they weren't able to keep up but Municipal Resources, Inc. brought in someone who was able to get it caught up and it was no cost to the Town. Selectman Swenson clarified there were expenses.

Ms. Jarvis stated when that person came in she had to go back to 2013 to correct mistakes made by Municipal Resources, Inc. experts. Ms. Selectman Jarvis stated they have a human resource expert who is available to help at no cost to the Town and doesn't understand why they are going to pay \$85 an hour for the same services.

Approval of Minutes

Meeting of June 15, 2015 – Public Meeting- Edits were made. **Selectman Swenson made a motion to approve the amended minutes. Chair Bickford seconded the motion. Motion passed, 3-0.**

Future Meetings

August 11, 2015, 7:00p.m. - Board of Selectmen Minute Review Meeting, Town Hall

August 17, 2015, 7:00p.m. – Board of Selectmen Meeting, Town Hall

September 7, 2015, 7:00p.m. – Board of Selectmen Meeting, Town Hall

Adjourn

Selectman Swenson made a motion to adjourn. Selectman Anthes seconded the motion. Motion passed, 3-0.

The meeting was adjourned at 10:21p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary

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